



FRESNO COUNTY ZOO AUTHORITY

AGENDA

9:00 AM, Wednesday, October 30, 2019

**Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681**

1. Call to Order
2. Adopt Agenda
3. Public Comments
This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any
4. Consent Agenda
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar
 - a. Review and approve minutes of July 31, 2019
 - b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$19,474.07 for services through September 2019.
 - c. Receive Treasurer's Reports for June, July, and August 2019
5. Fresno Chaffee Zoo Director's report

6. Approve and authorize the release of retention withheld on the South Corridor Infrastructure Project (SCIP)
7. Receive staff reports
8. Approve next meeting date

Dates include:

Wednesday, November 27, 2019
Wednesday, December 18, 2019
Wednesday, January 29, 2020

9. Chair's comments
10. Board Member comments
11. Adjourn

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, July 31, 2019

Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681

1. Call to Order

MEMBER TOSTE CALLED THE MEETING TO ORDER AT 9:05 AM. A QUORUM WAS PRESENT, INCLUDING MEMBERS WATERHOUSE, STRATFORD, GARABEDIAN AND BRAND.

2. Adopt Agenda

MEMBER WATERHOUSE MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER BRAND, THE MOTION PASSED UNANIMOUSLY.

3. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD; NONE RECEIVED.

4. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

a. Review and approve minutes of May 29, 2019

b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$7,000.78 for April, May and June 2019

c. Receive Treasurer's Reports for May 2019

MEMBER WATERHOUSE MOVED FOR APPROVAL OF THE CONSENT CALENDAR. SECONDED BY MEMBER BRAND. THE MOTION PASSED UNANIMOUSLY.

5. Present award to Catherine Crosby for her service to the Zoo Authority as Board Coordinator
PRESENTED AND ACCEPTED

6. Receive Fresno Chaffee Zoo Director's report
RECEIVED. DIRECTOR SCOTT BARTON REPORTED. COMPLETED WARTHOG PROJECT. ABOUT TO WRAP UP UTILITY PROJECT. CONTINUING DESIGN WORK ON KINGDOMS OF ASIA. JUNE AND JULY HAD STRONG ATTENDANCE. ATTENDANCE IS SOLID YEAR TO DATE. HIRED A PROJECT MANAGER. WRAPPING UP SEARCH FOR CFO.

7. Approve and authorize the release of retention withheld on the Warthog project
MEMBER TOSTE NOTED THAT THERE ARE THREE REQUIREMENTS TO RELEASE RETENTION. CERTIFICATION THAT ALL CONDITIONS OF ESCROW WERE MET WAS NOT INCLUDED WITH THE ITEM. ALSO, ARCHITECT SIGNS OFF THAT THE PROJECT HAS BEEN COMPLETED WAS NOT INCLUDED. DIRECTOR BARTON STATED HE WOULD PROVIDE THE INFORMATION WITHIN A WEEK.

MEMBER WATERHOUSE MOVED FOR APPROVAL SUBJECT TO RECEIPT OF CERTIFICATION ALL CONDITIONS OF ESCROW HAVE BEEN MET AND THE ARCHITECT SIGNS OFF THAT THE PROJECT HAS BEEN COMPLETED. SECONDED BY MEMBER BRAND. THE MOTION PASSED UNANIMOUSLY

8. Approve and authorize the Chairman to execute a report of independent accountants on applying agreed-upon procedures from Moss Adams, the Zoo Corporations' outside auditor, for the Zoo Corporation's audit report period ending December 31, 2018
MEMBER BRAND MOVED FOR APPROVAL. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

9. Approve and authorize the Chairman to execute a First Amendment to Agreement No. 05-237 between the Zoo Authority and the County of Fresno revising the method of payment section, effective upon execution by the Fresno County Board of Supervisors
MEMBER TOSTE NOTED THAT LANGUAGE WITHIN THE AMENDMENT STATES THE AUTHORITY AGREES TO PAY THE COUNTY IN ARREARS WITHIN 45 DAYS. IF THE AUTHORITY CANCELS A MEETING, THIS REQUIREMENT CANNOT BE MET. COUNSEL AGREED TO REMOVE THE 45-DAY REQUIREMENT.

MEMBER WATERHOUSE MOVED FOR APPROVAL SUBJECT TO REMOVAL OF THE 45-DAY REQUIREMENT. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

10. Receive staff reports
NO FURTHER REPORTS RECEIVED.

11. Board Meetings
a. Approve next meeting date(s)

August 28, 2019
September 25, 2019
October 30, 2019

MEMBER WATERHOUSE MOVED TO CANCEL THE AUGUST 28, 2019 MEETING WITH THE NEXT MEETING TO BE HELD ON SEPTEMBER 25, 2019. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

12. Chair's comments

MEMBER TOSTE WELCOMED MS. GARABEDIAN AS THE NEWLY APPOINTED MEMBER.

13. Board Member comments

NO ADDITIONAL COMMENTS RECEIVED

14. Adjourn

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, MEMBER TOSTE ADJOURNED THE MEETING AT 9:30 AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, Suite A, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



Invoice for Professional Services in Support of the Zoo Authority
 Billing Hours and Expenses for April 2019 through September 2019

Invoice Number
 04050607-ZOO-103019

October 30, 2019

TO: Zoo Authority Board
 c/o County of Fresno
 2281 Tulare St. Room 304
 Fresno, CA 93721

Department / Title	Hours	Rates	Cost
<i>ACTTC Admin</i>			
<i>Account Clerk I</i>	1.72	\$48.46	\$83.35
<i>Supervising Account Clerk II</i>	4.50	\$75.45	\$339.53
<i>ACTTC FR&A</i>			
<i>Division Chief</i>	1.50	\$92.49	\$138.74
<i>Accountant II</i>	8.00	\$74.80	\$598.40
<i>Accountant I</i>	3.75	\$62.78	\$235.42
<i>Account Clerk I</i>	16.43	\$48.46	\$796.20
<i>CAO</i>			
<i>Sr. Admin. Analyst</i>	160.00	\$105.12	\$16,819.20
<i>County Counsel</i>			
<i>Deputy County Counsel</i>	3.70	\$122.00	\$451.40
Professional Services Total	199.60		\$19,462.24
Office Expense Total			\$11.83
Invoice Total			\$19,474.07

**Fresno County
Administrative Office**

INVOICE

2281 Tulare Street, Room 304
Fresno, CA 93721
559-600-1710

DATE: October 1, 2019
INVOICE # 1002
FOR: *Zoo Authority
Administration*

Bill To:
Zoo Authority

DESCRIPTION	AMOUNT
Zoo Authority Board Coordinator Services April, May, June 2019	\$ 10,091.52
Zoo Authority Board Coordinator Services July, August, September 2019	\$ 6,727.68
FRSSPECTRA Invoice (Name plate for Garabedian)	\$ 11.83
TOTAL	\$ 16,831.03



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Quarter Ended June 30, 2019**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
	- Measure Z - Sales Tax Proceeds		\$ 3,450,795.08
	Total Proceeds Received:		\$ 3,450,795.08
Tax Proceeds Allocated:			
	- Allocation to Zoo Authority Fund (2%)		69,015.90
	- Allocation to Trust Fund for Operations and Capital Projects (98%)		3,381,779.18
	Total Proceed Allocations		\$ 3,450,795.08
Cash Balance by Fund			
Zoo Authority Fund >> Administrative Fund 2%			
	Beginning Cash Balance		\$ 1,707,959.50
Receipts:	- Measure Z Sales Tax Proceeds		69,015.89
	- Interest Received		8,907.10
Disbursements:	- PeopleSoft Financial Charges		(167.90)
	- ZA Staff Invoice Reimbursement for Professional Services		(38,771.26)
	Net Increase/(Decrease) to Cash		38,983.83
	Ending Cash Balance - Zoo Authority Administrative Fund		\$ 1,746,943.33
Trust Fund for FCZC Operations and Capital Projects 98%			
	Beginning Cash Balance		\$ 42,976,792.94
>>> Operations Fund			
	Beginning Cash Balance		7,321,681.18
Receipts:	- Measure Z Sales Tax Proceeds		1,952,500.81
	- Interest Received		37,970.58
Disbursements:	- FCZC Operations Claim #2019-03		(389,344.52)
	- FCZC Operations Claim #2019-04		(541,488.39)
	- FCZC Operations Claim #2019-05		(374,851.40)
	- Wire Fees		(80.00)
	Net Increase/(Decrease) to Cash		684,707.08
	Ending Cash Balance - Available for Operations		\$ 8,006,388.26
>>> Capital Facilities Project Fund			
	Beginning Cash Balance		\$ 35,655,111.76
Receipts:	- Measure Z Sales Tax Proceeds		1,429,278.38
	- Interest Received		182,227.94
Disbursements:	- FCZC Capital Claim 2019-01C		(386,154.52)
	- FCZC Capital Claim 2019-02C		(600,786.09)
	- FCZC Capital Claim 2019-03C		(221,859.45)
	- FCZC Capital Claim 2019-04C		(448,756.06)
	- FCZC Capital Claim 2019-05C		(681,868.99)
	Net Increase/(Decrease) to Cash		(727,918.79)
	Ending Cash Balance - Available for Capital Projects		34,927,192.97
	Ending Balance Available for Operations and Capital Projects		\$ 42,933,581.23
	<i>Total Interest Received During the Quarter</i>		<i>229,105.62</i>

By Staff _____ Date _____

Accepted _____ Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 1.821 as of March 31, 2019.



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended June 30, 2019**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,263,124.10
	Total Proceeds Received:	\$	1,263,124.10
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)	\$	25,262.48
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,237,861.62
	Total Proceed Allocations	\$	1,263,124.10
Cash Balance by Fund			
Zoo Authority Fund	>> Administrative Fund	2%	
	Beginning Cash Balance	\$	1,752,287.95
Receipts:	- Measure Z Sales Tax Proceeds		25,262.48
Disbursements:	- Interest Received		8,209.36
	ZA Staff Invoice Reimbursement for Professional Services		(38,771.26)
	- PeopleSoft Financial Charges		(45.20)
	Net Increase/(Decrease) to Cash		(5,344.62)
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	1,746,943.33
Trust Fund for FCZC Operations and Capital Projects			
	Beginning Cash Balance	\$	42,549,510.75
	>>> Operations Fund		
	Beginning Cash Balance		7,108,401.89
Receipts:	- Measure Z Sales Tax Proceeds		1,237,861.62
Disbursements:	- Interest Received		34,996.15
	- FCZC Operations Claim #2019-04		(374,851.40)
	- Wire Fees		(20.00)
	Net Increase/(Decrease) to Cash		897,986.37
	Ending Cash Balance - Available for Operations	\$	8,006,388.26
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance	\$	35,441,108.86
Receipts:	- Measure Z Sales Tax Proceeds		-
Disbursements:	- Interest Received		167,953.10
	- FCZC Capital Claim #2019-05C		(681,868.99)
	Net Increase/(Decrease) to Cash		(513,915.89)
	Ending Cash Balance - Available for Capital Projects		34,927,192.97
	Ending Balance Available for Operations and Capital Projects	\$	42,933,581.23
	Total Interest Received During the Month		211,158.61

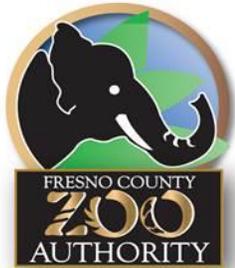
By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.229 as of June 30, 2019.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS			CURRENT FISCAL YEAR			
	2015-2016	2016-2017	2017-2018	2018-19			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 900,800	\$ 952,000	\$ 930,800	\$ 940,108	\$ 1,227,435	\$ 287,327	30.56%
August	1,201,100	1,269,300	1,241,000	1,228,590	928,052	(300,538)	-24.46%
September	1,408,037	1,181,071	1,391,154	1,377,242	1,171,132	(206,110)	-14.97%
October	911,400	941,400	933,300	951,966	1,619,199	667,233	70.09%
November	1,215,200	1,255,200	1,244,400	1,231,956	1,531,072	299,116	24.28%
December	1,306,493	1,188,304	1,452,570	1,408,993	1,392,262	(16,731)	-1.19%
January	915,800	955,400	951,900	923,343	1,345,542	422,199	45.73%
February	1,221,000	1,273,900	1,269,200	1,231,124	1,118,789	(112,335)	-9.12%
March	1,226,517	1,114,146	1,420,604	1,377,986	1,327,543	(50,443)	-3.66%
April	819,500	855,500	865,400	839,438	1,318,821	479,383	57.11%
May	1,092,700	1,140,700	1,512,737	1,040,643	868,850	(171,793)	-16.51%
June	1,374,748	1,220,710	1,103,925	1,013,457	1,263,124	249,667	24.64%
Total	\$ 13,593,295	\$ 13,347,631	\$ 14,316,990	\$ 13,564,846	\$ 15,111,821	\$ 1,546,975	11.40%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 168,436,131



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended June 30, 2019

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. April	2nd Alloc June	Interest Received
4845	10000	Zoo Authority	697.74	8,209.36	\$ 8,907.10
4850	10000	FCZC - Operations	2,974.43	34,996.15	\$ 37,970.58
4850	42700	FCZC - CP	14,274.84	167,953.10	\$ 182,227.94
Total			<u>\$ 17,947.01</u>	<u>\$ 211,158.61</u>	<u>\$ 229,105.62</u>
April to June					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended June 30, 2019**

Cash Balance as of 6/30/2019 \$ 35,752,434

DEDUCTIONS (earmarked projects, FY18-19 expenditures paid through claim 2019-05C):

2019 Warthog Exhibit -May 2018	201,937
2019 South Corridor Infrastructure -February 2018	484,157
2019 Asian Exhibits - November 2017	2,728,251
2019 Belmont Basin Relief Line -August 2017	162,564
2019 Animal Nutrition Center -August 2017	689,767
2019 Prgm Animal Holding Facility -June 2017	114,220
2019 Orangutan Exhibit -May 2017	28,223
2019 African River -April 2017	3,552,766
2019 Water Play Area -January 2017	92,261
2019 Dino Dig Expansion -June 2016	154,218
2019 Animal Acquisition -September 2015	-

Total Deductions: \$ (8,208,364)

TOTAL: \$ 27,544,070



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended June 30, 2019**

Cash Balance as of 6/30/2019 \$ 7,181,147

DEDUCTIONS (Remaining budgets, paid through claim 2019-04):

2019 Animal	2,249,434
2019 Veterinary	301,721
2019 Utilities	392,171
2019 Animal Feed	358,578
2019 Interest/Bank Charges	20
2019 Exhibit Maintenance & Renovations	107,101
2019 Water Quality Supplies	71,823

Total Deductions:

\$ (3,480,848)

TOTAL:

\$ 3,700,299



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended June 30, 2019**

Cash Balance as of 6/30/2019 \$ 1,746,943

DEDUCTIONS

(FY 18-19 Remaining budgets, paid through claim 1112-ZOO-022719):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	5,934
2019 Postage	765
2019 PeopleSoft Financials Charges	154
2019 Professional Services	11,162
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions: \$ (23,265)

TOTAL: \$ 1,723,678



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended July 31, 2019**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,436,673.21
Total Proceeds Received:		\$	1,436,673.21
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		28,733.46
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,407,939.75
Total Proceed Allocations		\$	1,436,673.21
Cash Balance by Fund			
Zoo Authority Fund	>> Administrative Fund	2%	
	Beginning Cash Balance	\$	1,746,943.33
Receipts:	- Measure Z Sales Tax Proceeds		28,733.46
	- Interest Received		684.28
Disbursements:	- PeopleSoft Financial Charges		(60.27)
	- ZA Claim		(24,498.75)
		Net Increase/(Decrease) to Cash	4,858.72
		Ending Cash Balance - Zoo Authority Administrative Fund	\$ 1,751,802.05
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance	\$	42,933,581.23
	>>> Operations Fund		
	Beginning Cash Balance		8,006,388.26
Receipts:	- Measure Z Sales Tax Proceeds		469,313.25
	- Interest Received		2,767.08
Disbursements:	- FCZC Operations Claim #2019-05		(424,488.23)
	- Wire Fees		(10.00)
		Net Increase/(Decrease) to Cash	47,582.10
		Ending Cash Balance - Available for Operations	\$ 8,053,970.36
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance	\$	34,927,192.97
Receipts:	- Measure Z Sales Tax Proceeds		938,626.50
	- Interest Received		13,872.81
Disbursements:	-		-
		Net Increase/(Decrease) to Cash	952,499.31
		Ending Cash Balance - Available for Capital Projects	35,879,692.28
		Ending Balance Available for Operations and Capital Projects	\$ 43,933,662.64
		Total Interest Received During the Month	17,324.17

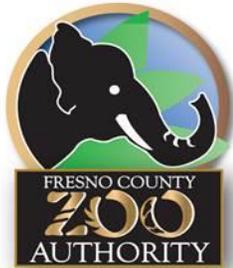
By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.229 as of June 30, 2019.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS				CURRENT FISCAL YEAR		
	2016-2017	2017-2018	2018-2019	2019-20			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 952,000	\$ 930,800	\$ 1,227,435	\$ 1,264,258	\$ 1,436,673	\$ 172,415	13.64%
August	1,269,300	1,241,000	928,052	900,210			
September	1,181,071	1,391,154	1,171,132	1,159,421			
October	941,400	933,300	1,619,199	1,667,775			
November	1,255,200	1,244,400	1,531,072	1,577,004			
December	1,188,304	1,452,570	1,392,262	1,378,339			
January	955,400	951,900	1,345,542	1,385,908			
February	1,273,900	1,269,200	1,118,789	1,107,601			
March	1,114,146	1,420,604	1,327,543	1,314,268			
April	855,500	865,400	1,318,821	1,358,386			
May	1,140,700	1,512,737	868,850	1,542,538			
June	1,220,710	1,103,925	1,263,124	1,103,815			
Total	\$ 13,347,631	\$ 14,316,990	\$ 15,111,821	\$ 15,759,523	\$ 1,436,673	\$ 172,415	1.09%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 169,872,804



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended March 31, 2019

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. July	2nd Alloc September	Interest Received
4845	10000	Zoo Authority	684.28		\$ 684.28
4850	10000	FCZC - Operations	2,767.08		\$ 2,767.08
4850	42700	FCZC - CP	13,872.81		\$ 13,872.81
Total			<u>\$ 17,324.17</u>	<u>\$ -</u>	<u>\$ 17,324.17</u>
July to September					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended July 31, 2019**

Cash Balance as of 7/31/2019 \$ 35,879,692

DEDUCTIONS (earmarked projects, FY19-20 expenditures paid through claim 2019-05C):

2019 Warthog Exhibit -May 2018	201,937
2019 South Corridor Infrastructure -February 2018	484,157
2019 Asian Exhibits - November 2017	2,728,251
2019 Belmont Basin Relief Line -August 2017	162,564
2019 Animal Nutrition Center -August 2017	689,767
2019 Prgm Animal Holding Facility -June 2017	114,220
2019 Orangutan Exhibit -May 2017	28,223
2019 African River -April 2017	3,552,766
2019 Water Play Area -January 2017	92,261
2019 Dino Dig Expansion -June 2016	154,218

Total Deductions: \$ (8,208,364)

TOTAL: \$ 27,671,328



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended July 31, 2019**

Cash Balance as of 7/31/2019 \$ 8,053,970

DEDUCTIONS (Remaining budgets, paid through claim 2019-05):

2019 Animal	1,980,183
2019 Veterinary	269,233
2019 Utilities	333,778
2019 Animal Feed	300,662
2019 Interest/Bank Charges	20
2019 Exhibit Maintenance & Renovations	104,686
2019 Water Quality Supplies	67,790

Total Deductions: \$ (3,056,352)

TOTAL: \$ 4,997,618



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended July 31, 2019**

Cash Balance as of 7/31/2019 \$ 1,751,802

DEDUCTIONS

(FY 19-20 Remaining budgets, paid through claim 1112-Zoo-022719):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	800
2019 Professional Services	140,832
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions:

\$ (153,882)

TOTAL:

\$ 1,597,920



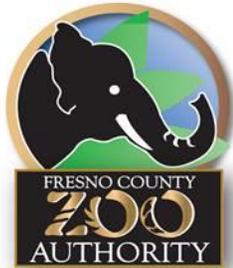
**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended August 31, 2019**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
	-	Measure Z - Sales Tax Proceeds	\$ 1,123,640.38
		Total Proceeds Received:	\$ 1,123,640.38
Tax Proceeds Allocated:			
	-	Allocation to Zoo Authority Fund (2%)	22,472.81
	-	Allocation to Trust Fund for Operations and Capital Projects (98%)	1,101,167.57
		Total Proceed Allocations	\$ 1,123,640.38
Cash Balance by Fund			
Zoo Authority Fund		>> Administrative Fund	2%
		Beginning Cash Balance	\$ 1,751,802.05
Receipts:	-	Measure Z Sales Tax Proceeds	22,472.81
Disbursements:	-	PeopleSoft Financial Charges	(109.90)
	-	ZA Staff Invoice Reimbursement for Professional Services	(7,000.78)
		Net Increase/(Decrease) to Cash	15,362.13
		Ending Cash Balance - Zoo Authority Administrative Fund	\$ 1,767,164.18
Trust Fund for FCZC Operations and Capital Projects			
		98%	
		Beginning Cash Balance	\$ 43,933,662.64
		>>> Operations Fund	
		Beginning Cash Balance	8,053,970.36
Receipts:	-	Measure Z Sales Tax Proceeds	(458,185.22)
Disbursements:	-	FCZC Operations Claim #2019-06	(408,821.55)
	-	Wire Fees	(20.00)
		Net Increase/(Decrease) to Cash	(867,026.77)
		Ending Cash Balance - Available for Operations	\$ 7,186,943.59
		>>> Capital Facilities Project Fund	
		Beginning Cash Balance	\$ 35,879,692.28
Receipts:	-	Measure Z Sales Tax Proceeds	1,559,352.79
Disbursements:	-	FCZC Capital Claim 2019-05C	(526,546.24)
		Net Increase/(Decrease) to Cash	1,032,806.55
		Ending Cash Balance - Available for Capital Projects	36,912,498.83
		Ending Balance Available for Operations and Capital Projects	\$ 44,099,442.42
		Total Interest Received During the Month	-

By Staff _____ Date _____

Accepted _____ Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.229 as of June 30, 2019.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS				CURRENT FISCAL YEAR		
	2016-2017	2017-2018	2018-2019	2019-20			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 952,000	\$ 930,800	\$ 1,227,435	\$ 1,264,258	\$ 1,436,673	\$ 172,415	13.64%
August	1,269,300	1,241,000	928,052	900,210	1,123,640	223,430	24.82%
September	1,181,071	1,391,154	1,171,132	1,159,421			
October	941,400	933,300	1,619,199	1,667,775			
November	1,255,200	1,244,400	1,531,072	1,577,004			
December	1,188,304	1,452,570	1,392,262	1,378,339			
January	955,400	951,900	1,345,542	1,385,908			
February	1,273,900	1,269,200	1,118,789	1,107,601			
March	1,114,146	1,420,604	1,327,543	1,314,268			
April	855,500	865,400	1,318,821	1,358,386			
May	1,140,700	1,512,737	868,850	1,542,538			
June	1,220,710	1,103,925	1,263,124	1,103,815			
Total	\$ 13,347,631	\$ 14,316,990	\$ 15,111,821	\$ 15,759,523	\$ 2,560,313	\$ 395,845	2.51%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 170,996,444



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended March 31, 2019

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. July	2nd Alloc September	Interest Received
4845	10000	Zoo Authority	684.28		\$ 684.28
4850	10000	FCZC - Operations	2,767.08		\$ 2,767.08
4850	42700	FCZC - CP	13,872.81		\$ 13,872.81
Total			<u>\$ 17,324.17</u>	<u>\$ -</u>	<u>\$ 17,324.17</u>
July to September					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended August 31, 2019**

Cash Balance as of 8/31/2019 \$ 35,879,692

DEDUCTIONS (earmarked projects, FY19-20 expenditures paid through claim 2019-05C):

2019 Warthog Exhibit -May 2018	201,937
2019 South Corridor Infrastructure -February 2018	368,849
2019 Asian Exhibits - November 2017	2,384,802
2019 Belmont Basin Relief Line -August 2017	162,564
2019 Animal Nutrition Center -August 2017	601,425
2019 Prgm Animal Holding Facility -June 2017	100,627
2019 Orangutan Exhibit -May 2017	28,223
2019 African River -April 2017	3,552,766
2019 Water Play Area -January 2017	92,261
2019 Dino Dig Expansion -June 2016	154,218

Total Deductions: \$ (7,647,672)

TOTAL: \$ 28,232,020



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended August 31, 2019**

Cash Balance as of 8/31/2019 \$ 8,053,970

DEDUCTIONS (Remaining budgets, paid through claim 2019-06):

2019 Animal	1,710,550
2019 Veterinary	236,759
2019 Utilities	263,936
2019 Animal Feed	269,285
2019 Interest/Bank Charges	-
2019 Exhibit Maintenance & Renovations	102,841
2019 Water Quality Supplies	64,139

Total Deductions: \$ (2,647,510)

TOTAL: \$ 5,406,460



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended August 31, 2019**

Cash Balance as of 8/31/2019 \$ 1,751,802

DEDUCTIONS

(FY 19-20 Remaining budgets, paid through claim 1112-Zoo-022719):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	690
2019 Professional Services	133,831
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions: \$ (146,771)

TOTAL: \$ 1,605,031



DATE: October 30, 2019

TO: Fresno County Zoo Authority Board

FROM: Scott Barton, Executive Director
Fresno's Chaffee Zoo Corporation

SUBJECT: Request to Release Retention for the South Corridor Infrastructure Project (SCIP)

RECOMMENDED ACTION:

Approve and authorize the release of retention withheld on the South Corridor Infrastructure Project (\$239,880.34).

DISCUSSION:

Upon completion of a Fresno Chaffee Zoo project, the Zoo Corporation may request the release of any retention funds withheld for the project.

Prior to releasing any Retention funds from the Escrow Account, ZooCorp shall request the release at an Authority Board meeting, at the same time presenting written certification that all conditions of the Escrow Agreement have been met, that the construction project is final and complete in accordance with the construction contract, and that the release of funds in the Escrow Account is appropriate. If applicable, such written certification shall include certification from the project architect or lead engineer that the project has been completed in accordance with the plans and specifications.

Attached is a notice of completion of the SCIP and final retention releases totaling \$239,880.34.



PROJECT
CONTRACTOR

South Corridor Infrastructure Project
Haydon Construction, Inc.

PROJECT NO. 0212
CONTRACT NO. _____
DATE 5-Aug

T PAYMENT REQUEST NO. 7

To the best of my knowledge and belief, I certify that all items, units, prices, and quantities listed below on this Payment Request are correct; that all Work has been performed,

1. OBLIGATIONS: *Contractor - input amounts in yellow fields only; remaining fields are calculated.*

a.	Original Contract Award	\$	393,100.00	
b.	Change Orders Approved to Date	\$	139,299.68	
c.	TOTAL CONTRACT OBLIGATION TO DATE.....	\$		532,399.68

2. PAYMENTS DUE THIS REQUEST

a.	Earned to Date	\$	393,100.00	
b.	Earned on Change Orders to Date	\$	139,299.68	
c.	TOTAL EARNED TO DATE.....	\$		532,399.68
d.	Total Retention to Date. (10%)	\$	53,239.97	
e.	Net Due on Earned to Date (2c. Minus 2d.)	\$	479,159.71	
f.	Not Used	\$		
g.	Total Payment Due to Date (2e. Plus 2f.)	\$	479,159.71	
h.	Less Previous Payments (item g. from previous claim)	\$	479,159.71	
i.	TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	\$		53,239.97
j.	Not Used	\$		
k.	ADJUSTED TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	\$		53,239.97

[Handwritten Signature]
Contractor Signature

Valeria Knepp 8/5/19
Printed Name Date

State of: _____ County of: _____

Subscribed and sworn to before me this _____ day of _____, 2018

Notary Public: _____

My commission expires: _____

CONTRACT PAYMENT APPROVALS

Based on on-site observations and the attached Schedule of Values, each of the undersigned certifies that the Work has progressed as indicated and conforms to the Contract Documents, that the Contractor is entitled to the payment as listed in Item 2-k above, and that the Owner has previously paid no part of this amount to the Contractor.

[Signature] *8.5.19*
Inspector Date Architect Date

Approved for Payment Construction Administrator Date

APPROVALS		
By	Signature	Date
CEO	<i>[Signature]</i>	10/2/19
CFO		
PM	<i>[Signature]</i>	10/4/19
BOARD	9/19/2019	

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Hendon Construction Inc
Name of Customer: Fresno Chaffee Zoo
Job Location: 894 W. Belmont Fresno 93728
Owner: Fresno Chaffee Zoo

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: Fresno Chaffee Zoo
Amount of Check: \$ 33,239.97
Check Payable to: Hendon Construction

Exceptions

This document does not affect any of the following:
Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: [Handwritten Signature]
Claimant's Title: Corporate Secretary
Date of Signature: 8-5-19



August 30, 2019

Fresno Chaffee Zoo Corporation
Attn: Scott Barton
894 W. Belmont Avenue
Fresno, CA 93728

Scott,

Per the contract termination notice that you exercised to Ryan Liggett Project Management & Consulting on July 19, 2019, all outstanding payments should have been paid in full. However, in your email dated August 20, 2019, you stated and opted to do the following:

We're holding all of the SCIP retention while we sort out a challenge; Outback Concrete poured concrete sidewalk over a manhole. We're meeting with the contractors on Thursday to resolve how best to address this, and how we pay for it. I'll let you know soon as we have a plan.

I understand that the South Corridor Infrastructure Project is now complete. With the project complete, I kindly ask that the retention check for this project in the amount of \$4,913.38 be paid immediately as we are now past the 30-day contract termination date.

Thank you.

Ryan Liggett
Ryan Liggett Project Management & Consulting
6555 N. El Capitan
Fresno, CA 93722
(559) 360-0107



PROJECT
CONTRACTOR

South Corridor Infrastructure Project
Outback Concrete

PROJECT NO. 0212
CONTRACT NO. 212
DATE 7/15/18

ACT PAYMENT REQUEST NO. 10

To the best of my knowledge and belief, I certify that all items, units, prices, and quantities listed below on this Payment Request are correct; that all Work has been performed, and

1.	OBLIGATIONS:	<i>Contractor - Input amounts in yellow fields only; remaining fields are calculated.</i>	
a.	Original Contract Award	\$	<u>448,230.00</u>
b.	Change Orders Approved to Date	\$	<u>68,615.00</u>
c.	TOTAL CONTRACT OBLIGATION TO DATE.....	\$	<u>516,845.00</u>
2.	PAYMENTS DUE THIS REQUEST		
a.	Earned to Date	\$	<u>448,230.00</u>
b.	Earned on Change Orders to Date	\$	<u>68,615.00</u>
c.	TOTAL EARNED TO DATE.....	\$	<u>516,845.00</u>
d.	Total Retention to Date: (10%)	\$	<u>51,684.60</u>
e.	Not Due on Earned to Date (2c, Minus 2d.)	\$	<u>465,160.60</u>
f.	Not Used	\$	<u>-</u>
g.	Total Payment Due to Date (2a, Plus 2f.)	\$	<u>465,160.60</u>
h.	Less Previous Payments (Item g, from previous claim)	\$	<u>465,160.50</u>
i.	TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	\$	<u>51,684.50</u>
j.	Not Used	\$	<u>-</u>
k.	ADJUSTED TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	\$	<u>-</u>

[Handwritten Signature]

SAM ROBINSON

Contractor Signature

Printed Name

Date

State of: _____ County of: _____

Subscribed and sworn to before me this _____ day of _____, 2018

Notary Public: _____

My commission expires: _____

CONTRACT PAYMENT APPROVALS

Based on on-site observations and the attached Schedule of Values, each of the undersigned certifies that the Work has progressed as indicated and conforms to the Contract Documents, that the Contractor is entitled to the payment as listed in Item 2-k above, and that the Owner has previously paid no part of this amount to the Contractor.

Inspector _____ Date _____ Architect _____ Date _____

Approved for Payment _____ Construction Administrator _____ Date _____

APPROVALS		
By	Signature	Date
CEO	<i>[Signature]</i>	10/17/19
CFO		
PM	<i>[Signature]</i>	10/21/19
BOARD		9/19/19



PO Box 446, Fresno, CA 93709
 Phone (559) 650-1128 Fax (559) 650-1166
 Lic. 246015

CUSTOMER #: 1571
 INVOICE #: 100161
 INVOICE DATE: 07/25/19
 DUE DATE: 08/24/19

BILL TO:
 CITY OF FRESNO - CHAFFEE ZOO
 ATTN: ACCOUNTS PAYABLE
 894 WEST BELMONT AVENUE
 FRESNO, CA 93728

JOB: 023301
 CITY OF FRESNO - CHAFFEE ZOO
 CORRIDOR PROJECT (12KV /U.G)
 R004410, CA

JOB #	CODE	INV DATE	# / DESCRIPTION	RETENTION BALANCE	RETENTION DUE %	RETENTION DUE AMOUNT
RETENTION INVOICE - 100% PROJECT COMPLETION.						

023301			Retention to Date	89,831.49	100.0	89,831.49
023301	20001		Retention to Date	1,140.00	100.0	1,140.00
023301	30001		Retention to Date	7,000.00	100.0	7,000.00
023301	60001		Retention to Date	5,005.00	100.0	5,005.00
023301	80001		Retention to Date	1,800.00	100.0	1,800.00
					RETENTION DUE:	104,776.49

Thank you for your business!

APPROVALS		
By	Signature	Date
CEO	<i>San B. E</i>	10/13/19
CFO		
PM	<i>JPS</i>	10/14/19
BOARD		9/19/19

Please pay from this invoice.

California Turf and Landscaping

7726 N. First Street #158
 Fresno, CA 93720

Invoice

Date	Invoice #
9/11/2019	123511

Bill To
Fresno's Chaffee Zoo 894 W. Belmont Ave Fresno, CA 93728

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			9/11/2019			

Quantity	Item Code	Description	Price Each	Amount
1	Landscape Installati...	** Billing for Retention ** Fresno Chaffee Zoo South Corridor Irrigation and Landscaping-	14,116.00	14,116.00

APPROVALS		
By	Signature	Date
GEO	<i>Sam Burt</i>	10/12/19
CFO		
PM	<i>JPS</i>	10/4/19
BOARD		9/19/19

Total	\$14,116.00
--------------	-------------



PROJECT
CONTRACTOR

South Corridor Infrastructure Project
Bowen Engineering and Environment

PROJECT NO. 2122
CONTRACT NO. 2122
DATE 6/3/2019

T PAYMENT REQUEST NO. 3

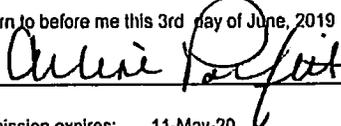
To the best of my knowledge and belief, I certify that all items, units, prices, and quantities listed below on this Payment Request are correct; that all Work has been

1.	OBLIGATIONS:	<i>Contractor - Input amounts in yellow fields only; remaining fields are calculated.</i>	
a.	Original Contract Award	\$	111,500.00
b.	Change Orders Approved to Date	\$	-
c.	TOTAL CONTRACT OBLIGATION TO DATE.....	\$	111,500.00
2.	PAYMENTS DUE THIS REQUEST		
a.	Earned to Date	\$	111,500.00
b.	Earned on Change Orders to Date	\$	-
c.	TOTAL EARNED TO DATE.....	\$	111,500.00
d.	Total Retention to Date. (10%)	\$	-
e.	Net Due on Earned to Date (2c. Minus 2d.)	\$	111,500.00
f.	Not Used	\$	-
g.	Total Payment Due to Date (2e. Plus 2f.)	\$	111,500.00
h.	Less Previous Payments (item g. from previous claim)	\$	100,350.00
i.	TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	\$	11,150.00
j.	Not Used	\$	-
k.	ADJUSTED TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	\$	11,150.00


 Contractor Signature _____ Erik Bowen _____ 6/3/2019
 Printed Name Date

State of: California County of: Fresno

Subscribed and sworn to before me this 3rd day of June, 2019

Notary Public:  _____
My commission expires: 11-May-20



CONTRACT PAYMENT APPROVALS

Based on on-site observations and the attached Schedule of Values, each of the undersigned certifies that the Work has progressed as indicated and conforms to the Contract Documents, that the Contractor is entitled to the payment as listed in Item 2-k above, and that the Owner has previously paid no part of this amount to the Contractor.

Inspector _____ Date _____ Architect _____ Date _____
 Approved for Payment _____
 Construction Administrator _____ Date _____

APPROVALS		
By	Signature	Date
CEO		10/17/19
CFO		
PM	JPS	10/4/19
BOARD		9/19/19

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Bowen Engineering and Environmental

Name of Customer: Fresno's Chaffee Zoo Corporation

Job Location: South Corridor Infrastructure Project, 894 W. Belmont Ave, Fresno, CA 93728

Owner: Fresno's Chaffee Zoo Corporation

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: Fresno's Chaffee Zoo Corporation

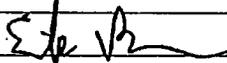
Amount of Check: \$ 11,150.00

Check Payable to: Bowen Engineering and Environmental

Exceptions

This document does not affect any of the following:
Disputed claims for extras in the amount of: \$ 0.00

Signature

Claimant's Signature: 

Claimant's Title: General Manager

Date of Signature: 06/03/2019
